

(INCIDENT NAME / DESCRIPTION)

INCIDENT PopPro™ PLAN

ORIGINAL PLAN REVISED PLAN

PREPARED BY:

AGENCY:

SUBMITTED TO:

THIS PLAN CONTAINS:

- EVACUATION AUTHORIZATION* [PAGE(S)]
- THREATS, AREA & OBJECTIVES* [PAGE(S)]
- PROTECTION STAGES* [PAGES)]
- IMPLEMENTATION PLAN* [PAGE(S)]
- ANTICIPATED RESOURCE REQUIREMENTS* [PAGE(S)]
- SUPPLEMENTAL INFORMATION* [PAGE(S)]

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POPULATION PROTECTION and EVACUATION AUTHORIZATION

1. **AUTHORITY:** Authority for evacuation during this incident is based on the following references:

A. **Statutory:**

B. **Disaster Plan:**

2. **RESPONSIBILITY:** The agency responsible for planning, implementing, and managing an evacuation during this incident is identified as the:

3. **INCIDENT COMMANDER:** I have determined the nature of this emergency may pose significant threat to the health and safety of persons within the area described in the attached *Incident Evacuation Plan*.

A. The affected Principal Executive Officer(s) is/are requested to review the attached plan, initiate necessary proclamations or declarations, and grant extraordinary authority for me to implement elements of the population protection plan as conditions warrant.

OR

B. **The nature of this emergency does not permit prior authorization of evacuation through normal channels. I order the immediate implementation of evacuation efforts as noted in the attached plan.**

SIGNATURE & TITLE OF INCIDENT COMMANDER

DATE & TIME

4. **PRINCIPAL EXECUTIVE OFFICER(S):** As the official(s) having statutory responsibility for the approval of evacuations within this jurisdiction:

A. The *Incident Population Protection Plan* has been reviewed, necessary proclamations or declarations have been completed, and the Incident Commander is hereby granted authority to implement elements of the plan as conditions warrant.

OR

B. The *Incident Populaton Protection Plan* has been reviewed, and it is my/our decision to withhold approval of the Incident Commander's request for authority to implement elements of the plan. The basis for this decision is attached. This decision may be reviewed and amended as conditions warrant.

OR

C. I/we have been advised of the Incident Commander's use of extraordinary authority to proceed with evacuation. The basis for that decision has been reviewed and I/we do do not authorize continued evacuation efforts.

SIGNATURE AND TITLE

DATE & TIME

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PART ONE - THREATS, AREA & OBJECTIVES

THREATS TO HEALTH AND SAFETY:

AREA DESCRIPTION: As of
(TIME, DAY & DATE)
this plan is being recommended for the following area(s):

OBJECTIVES

1. To identify residences, businesses, public buildings and other areas from which occupants and property may need to be evacuated and access or egress restricted.
2. To locate and identify special concerns of the incident staff to include persons with conditions requiring extraordinary care, livestock or other property requiring specialized consideration and potentially hazardous materials.
3. To identify resources necessary to accomplish the population protection effort.
4. To provide for the timely, safe, orderly protection of affected persons as ordered by the Incident Commander.
5. **A SUPPLEMENT IS ATTACHED DETAILING ADDITIONAL OBJECTIVES.**

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PART TWO - PROTECTION STAGES

STAGE 1

PROTECTION ALERT: CONTACTS and BRIEFINGS of persons within affected area(s).

This stage will be implemented under the following conditions:

STAGE 2

Evacuation **WARNING**. Good probability of a need to evacuate. Recommend movement of persons requiring extraordinary care, large mobile property and livestock (if feasible).

This stage will be implemented under the following conditions:

STAGE 3

Evacuation **REQUEST**. Occupants of the affected area(s) are asked to leave within a specified time period, by pre-designated route(s), and report to the evacuation center. Perimeter roadblocks are established.

This stage will be implemented under the following conditions:

STAGE 4

Evacuation **ORDER**. A disaster declaration or emergency proclamation has been issued and authority granted for the Incident Commander to order the evacuation. Access to the affected area is prohibited to anyone not authorized by the Incident Commander or designee.

This stage will be implemented under the following conditions:

STAGE 5

Perimeter roadblocks are maintained and evacuated area(s) patrolled 24 hours a day. Regular incident status briefings are provided for evacuees at pre-designated sites.

STAGE 6

Evacuees are allowed to return. Hardship and special needs are evaluated.

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PART THREE - IMPLEMENTATION PLAN

1. EMERGENCY IMPLEMENTATION PROCEDURE: In the event an evacuation is requested or ordered by the Incident Commander and time does not permit personal notification of affected persons, the following procedure will be utilized:

2. NON-COMPLIANCE RESPONSE PROCEDURE: The recommended response for persons refusing to cooperate with area closures or evacuation orders is:

3. EVACUATION ROUTE(S):

A. Primary:

B. Alternate:

4. ROADBLOCKS & TRAFFIC CONTROL POINTS:

A. Roadblocks:

B. Traffic Control Points:

IMPLEMENTATION PLAN - CONTINUED

5. Pre-Evacuation Activities:

- Yes No Teams will complete pre-evacuation contact data sheets as time and circumstances permit.
- Yes No Resident evacuation forms will be provided during initial contact.
- Yes No Resident evacuation forms will be provided at exit roadblocks.
Completed resident evacuation forms should be turned in at:
 - Exit Roadblock
 - Evacuation reporting site
- Yes No Incident Information Officer representative will establish a briefing site for residents.

6. RESOURCE LOCATIONS:

A. Evacuation command post and staging area:

B. Evacuation reporting and briefing site(s):

C. Assistance / Evacuation centers (Provide food, overnight shelter and family assistance):

D. Mobile property holding area(s):

E. Livestock holding area(s):

7. COMMUNICATIONS:

A. With affected public:

B. Organizational:

8. DESIGNATED MARKINGS:

A. Signs: Appropriate closure signs will be posted at the perimeter as needed.

B. Flagging (identify color for each category):

1. Resident/occupant has been personally contacted:
2. Occupant has condition requiring extraordinary care:
3. Hazardous materials identified on flagged property:
4. Occupant requests assistance moving property:
5. Non-emergency vehicle permitted within perimeter:

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PART FOUR - ANTICIPATED RESOURCE REQUIREMENTS

1. PERSONNEL, VEHICLES AND RADIOS:

FUNCTION	SWORN	NON-SWORN	SUPPORT	VEHICLES	RADIOS
CONTACT / MAPPING TEAMS					
ROADBLOCKS					
TRAFFIC - FIXED LOCATION					
TRAFFIC - MOBILE					
TRAFFIC - ESCORT					
SECURITY - EVACUATED AREA					
SECURITY - PROPERTY STORAGE					
EVACUATION CENTER(S)					
EVACUATION COMMAND					
TOTALS PER SHIFT:					

2. TRAFFIC CONTROL DEVICES: *(Specify Type & Quantity)*

- A. Signs:
- B. Barricades/cones/pylons:
- C. Lights:
 - 1) Warning:
 - 2) Illumination:

3. OTHER RESOURCES REQUIRED:

4. OF SPECIAL NOTE (Uniform requirements, vehicle accessories, etc.):

5. POPULATION PROTECTION EFFORT COSTS WILL BE CHARGED TO:

- Incident
 Responsible agency
 Requesting jurisdiction
 See supplement

Submitted: _____ By: _____

DATE & TIME

SIGNATURE & TITLE

INITIAL REQUEST

SUPPLEMENTAL REQUEST

INCIDENT PopPro™ PLAN

(INCIDENT TYPE / NAME)

SUPPLEMENTAL INFORMATION *REFER TO POPULATON PROTECTION PLAN SECTION BEING REVISED*

Prepared & submitted: _____
DATE & TIME

Agency:

By: _____
SIGNATURE & TITLE

Submitted To: _____
NAME & TITLE