

CHECK-IN REFERENCE LIST

Record resources on the appropriate 211's. Contract resources need to go on the contract 211's.

***Check all Red Cards (comparable certification if non-Federal). If they have no current Red Card or are not certified for the position they will fill, refer them to TNSP before check-in. Check each crew/resource member. ***

REQUEST NUMBER: From the Resource Order Form. C-xx = crew, E-xx = equipment, O-xx = overhead.

RESOURCE NAME: Name of the individual for overhead, name of the equipment or company for equipment, name of the crew for crews. **CHECK RED-CARD FOR PROPER SPELLING. Spell back the name to be sure it is correct!**

AGENCY: FS = Forest Service, BLM = Bureau of Land Management, DNR = Dept. of Natural Resources, BIA = Bureau of Indian Affairs, PVT = Private, etc. If Private, note whether they are under contract or Emergency Rental Agreement.

S = overhead, **S/T** = Strike Team (engines), **T/F** = Task Force (multiple resources).

KIND: Enter C for crews, E for engines, WT for water tenders, D for dozers, etc. **For Water Tenders, note whether they are gray water, potable, etc.** Enter WT's on the MISC. EQUIPMENT 211. Drivers w/pickups, shower units, buses, etc. go on the MISC. EQUIPMENT 211 as well. **Be sure to document which lowboy is with which dozer.**

TYPE: Enter 1 or 2 for crews, 1-7 for engines (note gallonage), 1-3 for tenders (note gallonage), 1-3 for dozers (note size D6, D4, etc.). Note if the equipment is 4x4, foam capable, etc.

CHECK-IN DATE/TIME: Date and time the resource arrived to the incident.

LEADER NAME: The name of the crew leader for crews, engines, tenders, dozers, etc. **Also list the names of all members of engines, tenders, dozers, etc.**

NO. PERS.: Number of personnel in the crew, engine, tender, etc.

MANIFEST?: Collect the manifest of the crew if available. Enter a Y or N.

HOME UNIT: Home office for the resource. Use pnuemonics for Agency Identifier – example Colville National Forest would be WA-COF.

DEMOB CITY/STATE: City and State of departure from home unit (where they need to go back to).

JETPORT: Airport designator code. ONLY fill in if the resource flew!

TRAVEL METHOD/STAYS?: Bus, AOV (agency owned vehicle), POV (privately owned vehicle), AIR – note whter the transportation stays with the resource for the length of the incident. **For rental cars, note what jetport the car originated from.** . Record total travel hours (or estimate) required for resource to drive/fly to home unit.

VEHICLE ID: Identification number of the vehicle.

POSITION ASSIGNMENT: Position assignment for this incident. Use cheat sheet for correct coding. CHECK RED-CARD. Trainee assignments must be on the red-card.

OTHER CARDED QUALIFICATIONS: See red card and enter only the next higher positions or unique qualifications.

LAST R&R DATE: Last date the resource was not on an incident.

DATE DEPARTED HOME UNIT: This is the day the resource left their home unit to travel to an incident.

DATE OF FIRE DAY #1: Ask the resource what was the date of their first assignment, if they are travelling from another fire. If this is the first incident, enter today's date. This is used to count CONSECUTIVE number of days on fire.

REASSIGNABLE: Ask if the resource is available for other assignments.

EMT'S/NAME?: Note how many, if any, EMT's there are on the crew, engine, tender, single resource, etc. **Note their name.**

SAWYERS/CHAINSAWS?: Ask if there are qualified sawyers and if they have chainsaws.

WHEN MAKING T-CARDS:

- **LAST NAME, FIRST NAME**
- **LIST NAMES OF ALL INDIVIDUALS ON A PIECE OF EQUIPMENT (ENGINES, TENDERS, ETC.)**
- **FOR DOZERS AND LOWBOYS NOTE ON CARD WHICH ARE PAIRED TOGETHER.**
- **LIST OTHER QUALS UNDER REMARKS**
- **LIST NAMES OF EMT'S**
- **LIST SAWYERS/SAWS**
- **PUT A "T" AFTER THE RESOURCE ON THE CHECK-IN SHEET DENOTING THE CARD WAS MADE.**

MINIMUM STANDARDS FOR TYPE FOR ENGINES

MINIMUM STANDARDS FOR TYPE FOR OTHER RESOURCES

COMPONENTS	1	2	3	4	5	6	7	RESOURCE	COMPONENTS	1	2	3	4
Pump Capacity (GPM)	1000	500	120	70	50	50	20	Water Tender	Pump, GPM Tank, Gallons	300 5000	200 2500	200 1000	-- --
Tank Capacity (Gallons)	400	400	500	750	500	200	125	Dozer	Horse Power (Flywheel) Personnel (no.)	170 D-7, D-8 2	93 D-5, D-6 2	65 D-4 2	-- --
Hose, 2 1/2" (feet)	1200	1000	--	--	--	--	--	Tractor-plov	Horse Power (Flywheel) Personnel (no.)	180 2	110 2	75 2	75 2
Hose, 1 1/2" (feet)	400	500	1000	300	300	300	200	Helicopters	Seats, including pilot (min.) Card Weight Capacity lbs Tank, gallons of retardant	16 5000 700 Bell 214	10 2500 300 Bell 204,205	5 1200 100 Bell 206	3 600 75 Bell 47
Hose, 1" (foot)	200	300	800	300	300	300	200	Air Tankers	Min. Gal.	2000	1000	800	100
Ladder (feet)	20	20	--	--	--	--	--						
Heavy Stream (GPM)	500	--	--	--	--	--	--						
Personnel (minimum no.)	4	3	3	3	3	2	2						