

CALOOSAHATCHEE ALL HAZARDS

STANDARD OPERATING GUIDELINES

Subject: All Hazards – Incident Management Team

SOG # _____

Chief: _____ Operations Chief: _____ Training/Safety: _____

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Effective Date:

Revision Date:

PURPOSE:

- To establish operational guidelines for the department's response and operation at incidents which have the potential to initiate the Regional – Incident Management Team (IMT).

SCOPE:

- When two mutual-aid Departments & Department of Forestry or one Strike Team is called out, the Incident Management Team should be notified. The Team will be requested thru Lee Control or Collier Control and members will be paged out. When an IMT is called out the Area Command component will be activated.

DEFINITIONS:

- Acre - A unit of area equal to 43,560 square feet – for estimation purposes the approximate size of a football field
- ALS Unit – Advanced Life Support with a Privileged Paramedic on board. May be transport or not.
- BLS Unit – Basic Life Support unit with EMT on board.
- Command – the act of directing, ordering and/or controlling resources by virtue of explicit legal, agency, or delegated authority
- Fuels
- Light – Fuels such as grass, leaves, draped pine needles, dog-hair melaleuca, fern, tree moss, and some kinds of slash which ignite readily and are consumed rapidly when dry.
- Heavy – Fuels of large diameter, such as snags, logs, and large limbs which ignite and are consumed more slowly.
- Hot Zone – The area located on the immediate perimeter as established by the IC.
- IAP (Incident Action Plan) – The Incident Action Plan, which is initially prepared at the onset of an incident, contains general control objectives reflecting the overall incident strategy, and specific action plan for the next operational period.
- ICS (Incident Command System) – the combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure with responsibility for the management of assigned resources to effectively accomplish stated objectives pertaining to an incident.
- IMT - Incident Management Team makeup may vary in size depending on incident.
- Operations Section – is responsible for the management of all operations directly applicable to the primary mission. Operations Section activates and supervises organizational elements in accordance with the Incident Action Plan and directs its execution. Operations also directs the preparation of unit operational plans, requests or releases resources, make expedient changes to the Incident Action Plan as necessary; and reports such to the Incident Commander
- Protected Vehicle – a designated vehicle designed and capable of protecting itself in and around the incident.
- RIT (Rapid Intervention Team) – A group of resources established on-scene to provide increased safety to incident resources
- Square Mile – Approx 640 acres estimating one section of a map grid
- Staging Area – the location where incident personnel and equipment are assigned on a (3) minute available status.

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- Unprotected Vehicle – any vehicle **without** design and means to protect itself in an incident.

ORDERING RESOURCES:

- Do not respond to incident unless called for. **Free Lancers will be sent home**
- The IC will request exact or additional **resource needs** through the local Dispatch. As a guideline, brush trucks and engines shall have a **minimum of 2 people on board**.
- A **RIT Team** will be established and placed at a strategic location on the Incident.
- The call for "**in county or out of county**" Strike Team or Task Force Leaders, with their resources, will go through local Dispatch. These **S/T or T/F Leaders will be responsible for putting together their resources** and will **FAX a list** to DOF, local dispatch, and participating agencies by each Monday AM.
- Upon receiving the call, the **leaders will contact dispatch** for page & tones (and designate a rendezvous point for out of county response.)

● **TASK FORCE**

North

1 leader & asst.	Pine Is.	U. Captiva	Lehigh
2 engines	Cape	Boca Grande	Alva
3 brush trucks	N. FM	Bayshore	Tice
	City FM	FM Shores	Useppa
	Lee CFR		

South

San Carlos	Sanibel
Estero	Iona
Bonita	Captiva
FM Beach	S. Trail

Collier Co.

All FD's to
create 1 Team
for Dispatch

● **STRIKE TEAM: S/T**

leader & asst.
5 engines or brush

● **RIT TEAM:**

1 leader 1 engine
1 brush truck 1 ambulance

- When a S/T or T/F is called out, local Dispatch will notify all Departments through the pager system & tones.
- **All resources will report to Staging**, located off scene. Have the **Mutual Aid information sheet and passport** ready to hand in upon arrival (see Appendix A). With regard to the passport system, leave your 3 x 5 card, with names attached, at Staging. Once assigned take your card with names attached, to the Division Sup. **Transfer info onto the ICS 211 form.**

ON SCENE:

- Establish command and designate command post
- Designate access points to fire and staging
- Gather information to transmit to Mutual Aid Companies
 - Life safety hazards primary – due to material involved
 - Life safety hazards secondary – due to smoke exposure, etc.
 - Identify if structures are involved or are threatened
 - Determine approximate size of fire and fuel type
 - Number and types of units on scene and others requested
 - Identify additional hazards in area above or below grade:
 - Utility lines – electric, cable, phone, gas, etc.
 - All arriving resources will automatically report to staging unless an immediate assignment is given by Command or Operations

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- Identify water supplies for refilling suppression vehicles
 - Hydrant
 - Drafting
 - Helo bucket

COMMUNICATION:

- When request for IMT or Task Force comes in:
 - Lee Control sends free-text page via "FD All"
 - Lee Control sends verbal message over Station Tones to North, South, or both groups.
 - Request for IMT Lee SO must receive phone call
- Notify Division of Forestry if response is needed or not.
- If mutual aid is needed, radio communication should be established through the Lee County Fire Chief's Association Communication Flow Chart (6-02)
 - All agencies working on designated fire shall also follow the Caloosahatchee ICS Communication Plan
 - Communicate with DOF on Red (Lee), White (Hendry), or Blue (Collier) channels.
- Any unit entering Hot Zone shall notify Command or Operations/Division via radio.

OPERATIONS:

- At no time should fire support personnel extend the limit of their equipment or training capability
- At all times when any unit is operating in the Hot Zone at least 1 protected unit will be on scene in radio communication with that unit.
- At all times when protected vehicles are operating in a Hot Zone there will be at least one staffed BLS vehicle on scene with a request for an ALS unit to establish rehab recommended.
- Before staging is closed all persons who operated in Hot Zone will go through a post incident evaluation consisting of at least pulse, respiration and Blood Pressure checks. Recommend using the approved form for this.
- All personnel will be evaluated (in person) by a supervisor at least every 4 hours if they have not left the Hot Zone.
- Any unprotected vehicle entering the Hot Zone is recommended to do so with a minimum of two personnel and must be in radio communication with Command and or Operations
- RIT – A RIT team will be established and placed at a strategic location on the incident.

AIR OPERATIONS: (DAYLIGHT ONLY)

- Anytime aircraft is called for the IMT must be notified
- Rotary-wing Aircraft considerations:
 - Immediate life safety
 - Immediate protection of **multiple structures**

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- Request for fixed wing aircraft
 - Fire detection
 - Missing/lost vehicle

PLANS:

- Situation Unit
 - Incident should be accurately mapped as soon as possible, locating structures, hazards, water locations, etc.
- Resource Unit
 - Accountability should be established immediately using the passport system.
 - PAR's should be conducted at least every 30 minutes while on scene.

LOGISTICS:

- Services Branch
 - An ALS unit will be requested to establish Rehab on scene to evaluate the troops using the approved form.
 - A Command Bus (provided by the County where the incident is) will respond when an IMT is called on.
 - Food and Water considerations will be addressed as soon as possible.
- Support Branch
 - Fuel needs will be addressed as soon as practical.
 - Equipment maintenance issues should be considered and an agency mechanic ordered.

GENERAL INFORMATION:

- If resources are available obtain:
 - local wind speed and direction
 - temperature
 - relative humidity
- Weather information should be updated through command at least every two hours or as conditions warrant.

Local weather information can be obtained at - http://flame.fl-dof.com/fire_weather